



Hymers
College

Registering Schoogle Parental Portal

This guide gives instructions on setting up and activating your account.

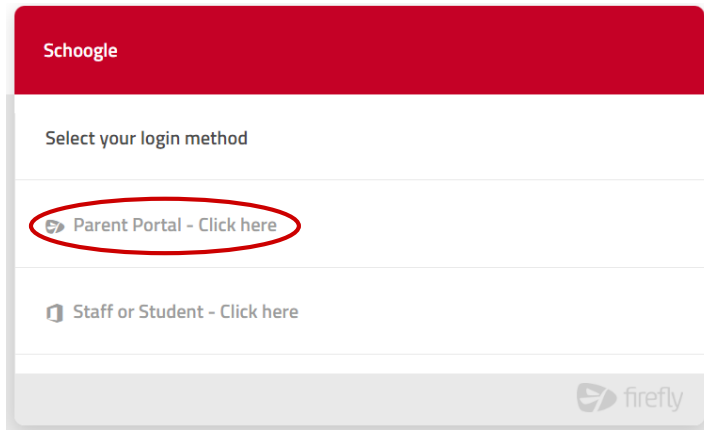
Please remember that the e-mail address required must be for a contact with parental responsibility and must match the e-mail address stored in the Hymers College Information Management Database (SIMS). If your e-mail address needs updating, please do this **before** registering for a parent portal account. For any amendments to your contact details, please contact the School Office on (01482) 343555 or by e-mail: enquiries@hymers.org.
**If you have recently changed your e-mail address you will not be able to login or activate Schoogle with your new e-mail address until 24 hours after you have informed the School.*

Please note ICT Services at Hymers do not control the software system that creates a link between our database and Schoogle. This is handled by Firefly, the company that created and manages the VLE software. This means that we cannot change or reset your password. This is done from the login screen. We also cannot remove your account. There is a help section in Schoogle which should answer most frequently-asked questions, but if you encounter insuperable difficulties, you can contact ICT services by e-mail: ICTServices@hymers.org.

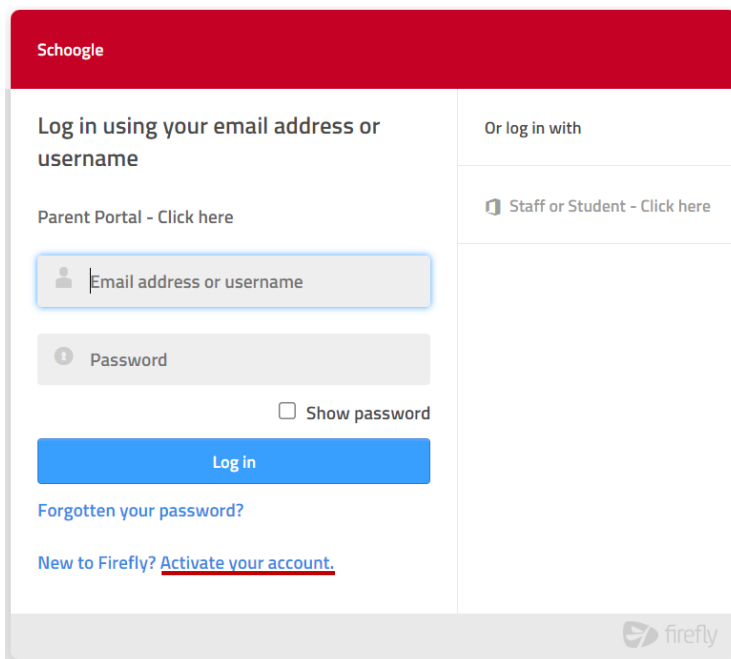
We recommend that parents download the **Firefly for Parents** app if you have an Android or iOS smartphone/tablet device, as this gives easy access to your child's reports, homework tasks, and timetable. The app is free and details can be found in the **Parents>Mobile Apps** section of Schoogle.

We also recommend that pupils download the **Firefly for Students** app if they have an Android or iOS smartphone/tablet device, as this links in with the School calendar and homework tasks in Schoogle. The app is free and students can find details in the **Services>ICT Services>Apps** section of Schoogle.

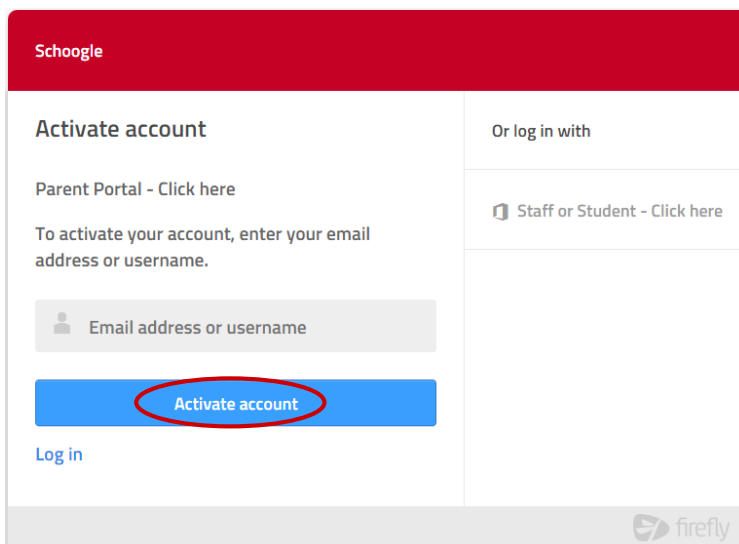
Visit hymers.fireflycloud.net or follow the **Schoogle** link from www.hymerscollege.co.uk
Click **Parent Portal**.



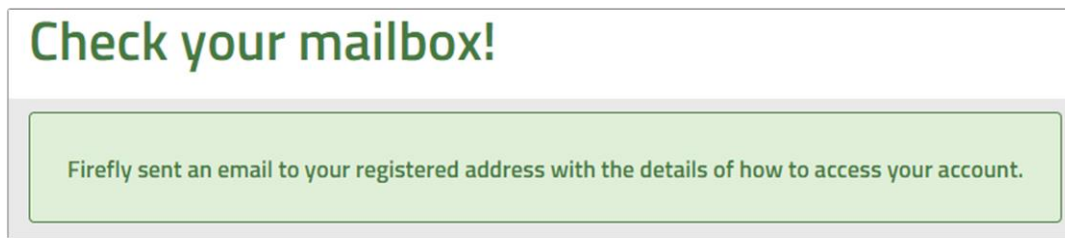
You will be presented with the login screen.
Click the **Activate your account** link.



Enter your email address. This must be the same email address that you supplied to Hymers College.
Click **Activate account**

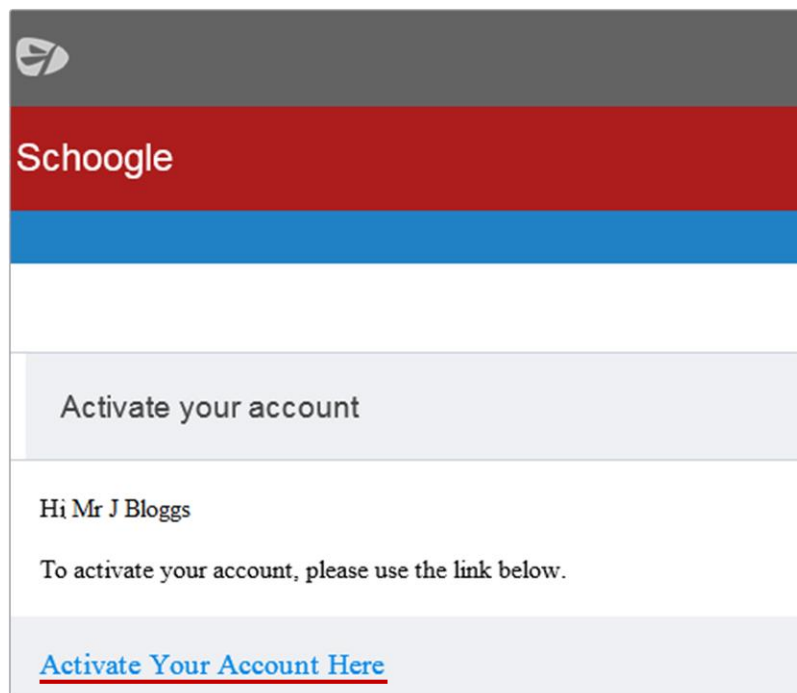


After a short pause you'll see the following:



Now check your email. Remember to check any junk or spam folders.

You will receive an email similar to this:



Click the **Activate Your Account Here** link.

The following page will then load:

Schoogle

Please enter a new password

Your username:

Type your new password

Show password

! Your password needs to have:

- > 8 characters or more
- > A mix of uppercase and lowercase letters
- > At least one number
- > At least one symbol (not a letter or a number)

★ You can use spaces in your password. Keep your passwords memorable and unique to you. Don't use common phrases or titles.

Save Password

Enter the password you wish to use with Schoogle, and click on **Save Password**.

You will then be presented with the Parent Portal login page.

Enter the email address and password you have just used to activate your Parent Portal account and click **Login**.

Schoogle

Log in using your email address or username

Parent Portal - Click here

Email address or username

Password

Show password

Log in

Forgotten your password?

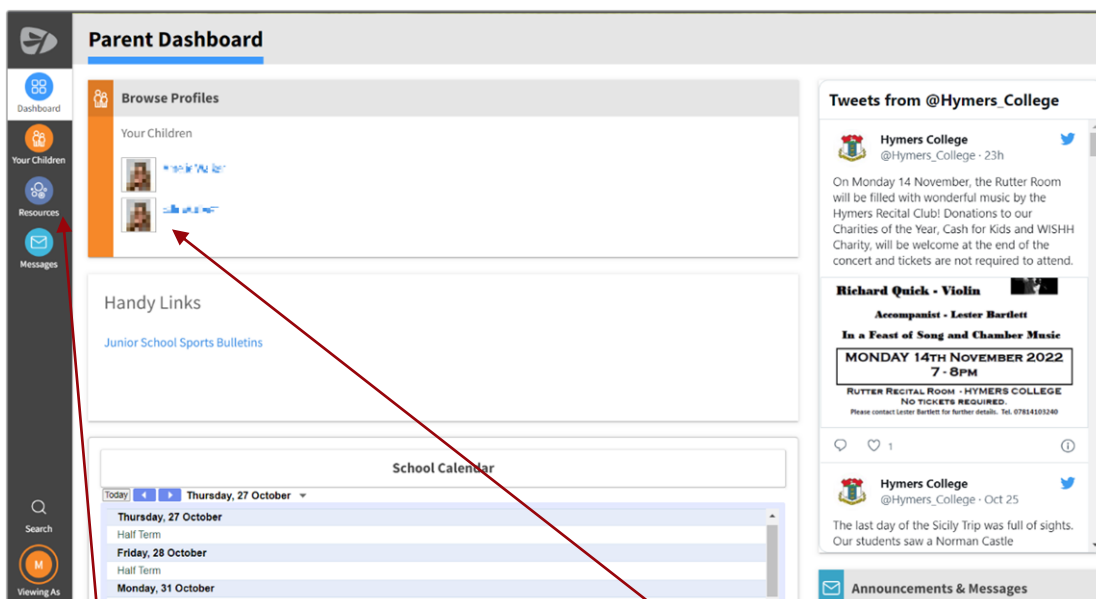
New to Firefly? Activate your account.

Or log in with

Staff or Student - Click here

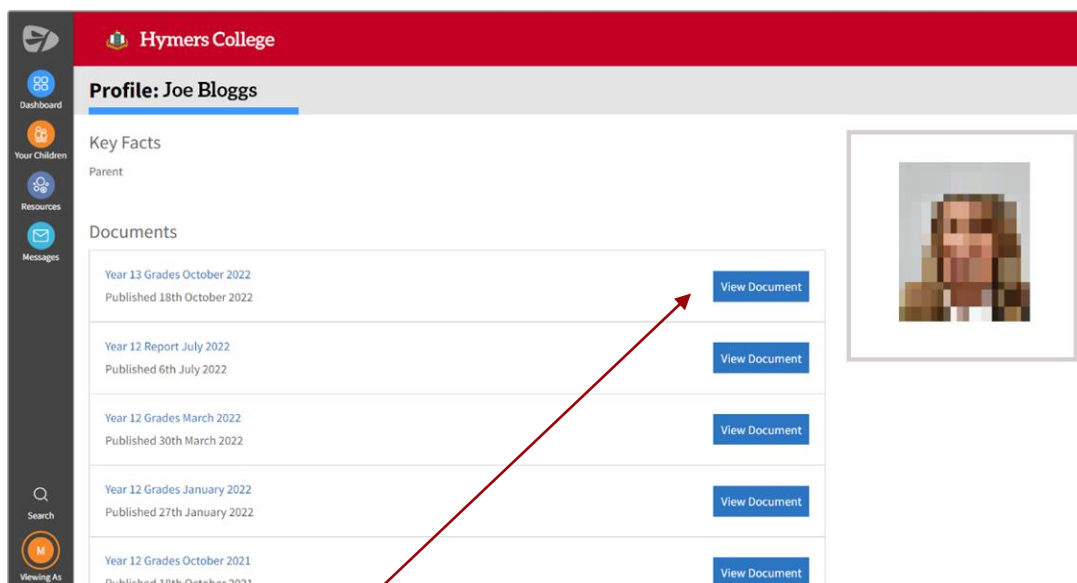
firefly

Once you have logged in you will be able to access your child's reports and other information as shown below:



Click here to access the resources available on Schoogle.

Click on your child's picture to access their tasks, timetable and related resources



Click here to access your child's reports & grades.